

Course Information Form (CIF)

The CIF provides core information to students, staff teams and others on a particular course of study.

Section 1 - General Course Information	
Course Title	Art and Design BA (Hons) Art and Design BA (Hons) (with Professional Practice Year)
Qualification	BA (Honours)
Intermediate Qualification(s)	Certificate of Higher Education, Diploma of Higher Education
Awarding Institution	University of Bedfordshire
Location of Delivery	AA Luton (Alexon House)
Mode(s) of Study and Duration	Full-time over 3 years, (1 year Top-up) Full-time with Professional Practice Year over 4 years Part-time pathway typically over 6 years, (2 Years Top-up)
Core Teaching Pattern	1 and 2 1 for with Professional Practice Year
FHEQ Level	6
Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement	Not Applicable
PSRB Renewal Date	Not Applicable
University of Bedfordshire Employability accreditation	
Route Code (SITS)	BAAND-S+BAARPAAF
Subject Community	Art and Design
UCAS Course Code	W201
Relevant External Benchmarking	QAA Quality Code section a1 (The Framework for Higher Education Qualifications); Level 6 QAA Subject Benchmark: Art and Design SEEC descriptors Level 4, 5 and 6

Section 2 - Published Information

Material in this section will be used on the course web site to promote the course to potential students. The text should be written with this potential audience in mind.

Course Structure

The Units which make up the course are:

Unit Code	Level	Credits	Unit Name	Core or option
ART003-1	4	15	Introduction to Art and Design	C
ART002-1	4	30	Essential Skill Sets	C
ART038-1	4	45	Introduction to Studio Practice: Art and Design	C
ART001-1	4	30	Key Ideas in Art and Design – Modernism	C
ART007-2	5	30	Developing Skills Sets	C
ART015-2	5	45	Professional Studio Practice: Art and Design	C
ART001-2	5	30	Key Ideas in Art and Design – Globalisation	C
ART002-2	5	15	Creative Enterprise	C
ARTXXX-2	-	0	Professional Practice Year	Option
ART006-3	6	45	Present and Promote	C
ART002-3	6	30	Key Ideas in Art and Design – Current Debates	C
ART001-3	6	45	Final Major Project: Art and Design	C
FdA Top-up				
ART007-3	6	15	Context and Methods for Level 6 Art & Design	C
ART014-3	6	30	Art and Design Professional Practice Present and Promote Bridging Unit	C
ART002-3	6	30	Key Ideas in Art and Design – Current Debate	C
ART001-3	6	45	Final Major Project: Art and Design	C

Why study this course

The course will help you to develop a range of visual and creative skills in Art and Design in both traditional disciplines such as drawing, painting and printmaking as well as photography, video and digital media. To support your creative practice in art and design you will gain insights into art and design critical theory.

Course Summary – Educational Aims

The course focuses on the development of your abilities in the following areas:

Enquiry

The course will enable you to develop and use various academic enquiry skills from a range of art historical key ideas to investigate and support your practice. You will also acquire personal and practice-based skills in areas of specific relevance in contemporary art and design practices, notably management practice, communication and multi-agency working. All of this will move you forward towards a qualification that will enhance your prospects of a fulfilling career in the arts as a whole, and specifically in art and design.

Wider contexts of understanding in visual practice

To engage you in analytical and reflective thinking with a consideration of the artistic, critical and cultural contexts associated with Art and Design so that you might understand the value of your work and make independent assessments of its progress and the learning in which you are involved.

Collaboration

To provide a degree course in Art and Design that, not only equips you with appropriate knowledge, experience and understanding to take a productive and critical place in a world that is increasingly affected by developments in art design thinking and modes of production, but also provides you with the means by which to engage in further learning throughout your life.

<p>Enterprise</p> <p>The course provides an opportunity to shape your degree course in accordance with your personal preferences and future career aspirations. To promote professional practice, including self-marketing techniques, presentation skills and team working, so that you can gain insights into professional levels of practice that will prepare them for the world of work and employment</p>
<p>Entry requirements</p> <p>For UK students, standard entry requirements apply - http://www.beds.ac.uk/howtoapply/ukugentryreqs</p> <p>For EU students, standard entry requirements apply - http://www.beds.ac.uk/howtoapply/eu/guides</p> <p>For International students, standard entry requirements apply – http://www.beds.ac.uk/international/international-applications/international-entry-requirements</p> <p>Portfolio review</p>
<p>PSRB details</p> <p>Not Applicable</p>
<p>Graduate Impact Statements</p> <p>The course has been designed to develop graduates who are able to:</p> <ul style="list-style-type: none"> • Apply knowledge and understanding of Art and Design in a variety of settings within the art and design world, and relevant institutional realms both in the UK and internationally • Work collaboratively in multi-disciplinary teams a method widely used in contemporary Art and Design practice – including group shows. • Produce personal work and investigation independently on the basis of current knowledge and discourse in art practice – looking at craft, the handmade and digital craft making.
<p>Higher Education Achievement Report - Additional Information</p> <p>Your career management skills are those of managing individual learning and personal development – both of which are embedded in the course. Your ability to grow, with tutor support, and recognise where your personal qualities enhance your employability is a key life skill. Identifying the transferability of skills and experience is another key skill developed on the course.</p> <p>Additionally, specific skills you need for art and design practice, such as being sensitive to diversity, promoting equality of opportunity and developing group practice, whilst fostering and supporting individual practice and enquiry. The course enables you to independently engage with relevant work experience in the arts while you are studying. You will also take part in a group show as part of the 'Graduate Shows' in your final year. You will also be able to take part in the Bedfordshire Edge Employability Award.</p>
<p>Learning and Teaching</p> <p>Teaching and learning strategies include practical workshop sessions, personal study involving sustained practice in the studio or workshop, some work-related learning opportunities with 'live briefs', one-to-one tutorials/supervision, seminars, demonstrations, and importantly the introduction of research strategies to support your development as a independent practitioner.</p> <p>An essential feature of the learning and teaching will be your involvement in practical learning activities that confront visual problems and ideas relevant to Art and Design. At the same time learning activities which will take professional and work-related practices into consideration. Key skills are introduced in year one and act to support engagement with your practice in year two.</p> <p>In year two, you will be encouraged to work more independently, taking ownership of your creativity and its outcomes, whilst at the same time developing an understanding of range of contexts that affect Art and Design. The course aims to build a close relationship between practice and theory.</p> <p>At the end of the course you should be able to realise a creative project of your own devising and be able to demonstrate your own particular insights into the critical, cultural and professional contexts in which your own work is placed.</p> <p>To help you to learn independently and take responsibility for your own learning, the whole curriculum is organised to promote the progressive acquisition and entrenchment of the necessary concepts, skills,</p>

attitudes and knowledge associated with Art and Design. The course will offer a degree of choice and is flexible in its approach to student learning with an underlying educational philosophy of self-directed learning managed and supervised through close contact the student.

Developing your employability

Employability skills are integrated into the course and provide you with an awareness of the real-world context of the creative industries in general and Art and Design in particular. You will be helped to develop a strategy for obtaining appropriate employment at the end of your course.

Professional practice will be emphasised as part of all learning units but a work-related learning unit especially will help you to become more focused on managing your career. You will be helped with the preparation of a professional portfolio; including a CV (curriculum vitae) and social media skills needed to promote yourself in a social mediated art and design world.

Students who register for the degree with professional practice year will additionally attend a series of workshops and activities related to securing a suitable placement and compulsory briefings at the end of year 2 to ensure that all legal requirements for health and safety, safeguarding etc. training have been met,. This will be explained more fully in your professional practice handbook once you have registered with the Careers and Employability Service's Student Development and Awards Team in your first year. If you will be working with children and/or vulnerable people you will be required to have a DBS check and undertake Safeguarding and Prevent training.

Department (s)

Art and Design

Assessment

A range of appropriate assessments will enable you to grow in confidence and demonstrate your acquisition of knowledge and skills. The formative and summative assessment methods used across the course include:

The following are examples of the various assessment methods used:

- Coursework to include examples of, art and design work, craft, possibly 3-D work or drawing, research portfolios, notebooks, research assignments, essays, contextual writing.
- Assessments based on individual and group presentations.
- Portfolio reviews are a key means of assessing but they are also important for collating work for a professional portfolio. This instils in students the right attitudes towards professional work whereby you can use your portfolio to promote yourself in professional contexts.
- Essays and reports feature in developing students' writing skills, helping you to express ideas in a variety of ways and styles and to develop academic writing skills that are of particular benefit in producing the final year contextual rationale for your major project.
- A midpoint Formal Formative Assessment to review all work in progress.

Key Skills are embedded in the teaching and learning of the course and will be taken into account in all assessments.

The assessments will develop incrementally across the course and allow you to gain skills, confidence and knowledge, receive feedback and develop, thus allowing you to implement this knowledge and feedback into subsequent assessments.

At the end of the course completion of the assessments will demonstrate your ability to analyse current art practice – in relation to Art and Design -and communicate this, in both written and visual formats, as well as demonstrate a range of transferable skills relevant to your professional employability.

After Graduation

Typical graduate destinations for Art and Design students include

Direct work within contemporary Arts:

- Galleries
- Group Shows
- Craft and enterprise

Work in related areas to art and design practice such as:

- Teaching
- Art administration
- Art promotion
- Community arts projects

Further study at Masters level (Level seven), for example, MA Art and Design

Student Support during the course

All students will be allocated a personal academic tutor (PAT) at the start of the course. The tutor will provide you with personal tutorials providing academic support and monitoring of academic and professional development.

You will also have a unit tutors and the course coordinator who will be able to assist you with decisions relating to career possibilities and final project topics.

Unit tutors and the course coordinators are always available to discuss your concerns through published office hours, personal appointments arranged by e-mail and informal guidance on the phone. The feedback given to students as part of the assessment process will enable self-assessment and development of your learning and skills, and promote progress to overcome any of your problems. Tutors will also refer you to appropriate services in the event of issues that lie outside the boundaries of the tutor relationship.

For example, you can make use of the University's Professional Academic Development (PAD) team, and where appropriate ARTPAD, to support your particular learning needs. Language and communication skills are also addressed when need is identified and support provided by the PAD team.

For students where English is your second language, the University provides free English lessons from intermediate up to more advanced level English language skills, Library Services offer tutor led computer skill training workshops.

Students with disabilities

The course welcomes students with disabilities. During the application process disabled students discuss their needs with individual members of academic staff, as well as staff from the Disability Advice Team. It has normally been the case that disability has not provided an obstacle to students participating fully in all aspects of coursework, but you are advised to consider the practical demands of the course in considering whether it is the most appropriate choice for you.

The Disability Advice Team is available to discuss any issues you may have and can provide services such as sign language interpreters, note takers, dyslexia screening/tuition and support with mobility on campus. They offer confidential advice and information about academic and personal issues, adjustments in examinations, applying for the Disabled Student Allowances (DSA) and buying suitable equipment.

For further information about the Disability Advice Team and what they can do for you, go to – <http://www.beds.ac.uk/studentlife/student-support/health/disabilities>

Assessment Map

BA Art and Design BAND-S

A1 - Assessment part one A2 - Assessment part two F - Feedback due - 15 working days after submission

Unit Code	C / O	Weeks																												
		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
ART003-1	C	A1			F																									
ART002-1	C																			A1				F						
ART001-1	C																	A1			F				A2					
ART038-1	C										*FFA									A1				F						
ART015-2	C									*FFA																		F		
ART001-2	C						A1				F																	A2		
ART002-2	C																											F		
ART007-2	C																											F		
ART006-3	C							A1				F																A2		
ART002-3	C					A1			F																			A2		
ART001-3	C																											A1/2		
ART007-3	C							A1			F																	A2		
ART014-3	C																											A1		

* Formal Formative Assessment

Section 3 - Academic Information

This section will be used as part of the approval and review process and **peer academics** are the target audience.

Course Learning Outcomes

Upon successful completion of the course, a graduate of typical standard will be able to:

LO 1: Understand and apply processes and techniques of creative production using aesthetic values/visual conventions to articulate ideas in forms appropriate to Art and Design.

LO 2: Understand and employ critical concepts, ideas/perspectives and paradigms of contemporary art and design practices in relation to artistic/cultural/creative production in general, and art and design in particular. This should include insights into the ways in which these values are changing in response to the development of digital media and to a changing world that includes social, political, and environmental issues and synthesising relevant findings with studio practice.

LO 3: Understand the nature and requirements for professional practice in Art and Design.

LO 4: Demonstrate the use of methods of visual and contextual research relevant but not exclusive to Art and Design. You should have the ability to look across disciplines in your creative thinking and research.

LO 5: Evaluate and reflect on courses of action and creative outputs and demonstrate the ability to apply knowledge and adapt production means in order to suit particular art and design purposes whilst acknowledging alternatives.

LO 6: Use equipment, methods and processes effectively to give visual articulation to ideas.

LO 7: Initiate, plan, manage and develop your own art and design projects, including those which may evolve through work-related study or experiential learning.

LO 8: Reflect and show upon the cultural and environmental impact of your work.

In order to qualify for the award of BA Art and Design (with Professional Practice year) students will need to meet all of the outcomes above and:

LO 9: Demonstrate knowledge and analytical understanding of professional practice by successfully completing an approved period of approved work place practice.

Course-specific regulations

None

Teaching, Learning and Assessment

To help a student to learn independently and take responsibility for their own learning, the curriculum is organised to promote the progressive acquisition and entrenchment of the necessary concepts, skills, attitudes and knowledge associated with Art and Design.

From Level 4 in the course, student are encouraged to work independently, taking ownership of your creativity and its outcomes, whilst at the same time developing an understanding of range of contexts that affect Art and Design.

Level 4 is underpinned with the acquisition of skills in art and design to build the confidence of the student. These skills give the backbone for Level 5 where critical reflection, experimentation and enquiry are central to the learning experience.

The course will offer a degree of choice (through briefs and outside competition briefs) and is flexible in its approach to student learning with an underlying educational philosophy of self-directed learning managed and supervised through close contact with the student.

An essential feature of the learning and teaching will be a student's involvement in practical learning activities that confront visual problems and ideas relevant to Art and Design. At the same time learning activities will take professional and work-related practices into consideration.

The course aims to build a close relationship between practice and theory. This relationship informs level 6 where a creative project – which is presented at the degree show - is informed by the students own particular insights into the critical, cultural and professional contexts in which their own work is placed.

Teaching and learning strategies include practical workshop sessions, personal study involving sustained practice in the studio or workshop, some work-related learning opportunities, one-to-one tutorials/supervision, seminars, demonstrations, and importantly the use of an online reflective/contextual journal as a means of understanding and documenting your individual learning.

Research, and the mapping of research to practice, is important and seen as a means of continuous development, enabling the student to work as a reflective, developing practitioner.

Overall, the teaching, learning and assessment strategy is designed to support and enable students to achieve the learning outcomes of the course. Making, curation and research, for example, appear at all levels of the course to link learning to 'real world' experience and prepare students for the demanding nature of the commercial environs of art and design. Feedback on assessment is an essential part of the learning experience and the reflections made on the tutor comments will enable students to critically assess their learning and develop between briefs and tutor led studio 'crits'.

Additional Academic Information

Peer-assisted learning (PAL)

Peer assisted learning will be linked to the Level 4 unit *Introduction to Art and Design (ART003-1)*. PAL leaders, working in pairs, will be 2nd and 3rd year students (who would have already taken this unit) providing face-to-face assistance each week to new students in Level 4 and Level 6 with their learning issues and needs. In level 5 and 6 PAL is attached to the studio units.

Initial Assessment

Introduction to Art and Design (ART003-1). Initial assessment takes place in week 6 of the course. The task will be a written review exercise of a contemporary exhibition, film or performance. The short review will:

- introduce students to undertaking assessment tasks
- provide students with development feedback
- introduce students to reflect and act on feedback
- allow course teams and personal tutors to identify any additional support needed
- provide engagement data for the Student Attainment and Review (StAR) board

Improving students' learning

In the first year, the focus is to inculcate creative thinking skills to allow the student to engage with study skills in general, preparing students for assessments on units.

Research is introduced as an important element in studio practice and all studio units have an assessed research portfolio, or viva. This relationship between research and practice allows student to develop critical thinking, reflection and higher education learning practice including referencing, note taking, essay and report writing - including virtual learning environments.

Academic Integrity

Research and essay writing are introduced at Level 4 and integrated into both theory and practice. High risk assignment types – coursework essays – are balanced by low risk presentations and portfolio reviews. ArtPad, alongside Pad gives support and encouragement to students in their written assignments and in general organisation matters.

HEAR implementation**Internationalisation**

Art and Design is always examined and reflected upon in an International context – research is encouraged to reflect the global nature of Art and Design . The contextual units in the course reflect upon the global nature of art and design in general, and specifically at level 5 in ART001-2 **Key Ideas in Art and Design – Globalisation**.

Sustainability

All studio units are informed by the cultural and environmental impact of contemporary practice in Art and Design. Student research is encouraged to reflect upon the environment and broader ideological contexts of sustainability.

Section 4 - Administrative Information

This section will be used as part of the approval and review process and peer academics are the target audience.

Faculty	CATS
Portfolio	Undergraduate Art and Design
Department/School/Division	Art and Design
Course Coordinator	Hannah Birkett
Version Number	1/2017
Approved by (cf Quality Handbook ch.2)	University Transition
Date of approval (dd/mm/yyyy)	April 2015
Implementation start-date of this version (plus any identified end-date)	2016/17

Form completed by:

Name: Janet Emmanuel Date: July 2015

Authorisation on behalf of the Faculty Teaching Quality and Standards Committee (FTQSC)

Chair: Date:

Course Updates		
Date (dd/mm/yyyy)	Nature of Update	FTQSC Minute Ref:
1/1/16	Update of sandwich year to professional practice and adjustment to employability section and CLO 9	
23/2/2017	Addition of February start	