



Course Information Form

This Course Information Form provides the definitive record of the designated course

General Course Information

Course Title	Film and Television Production
Qualification	BA (Hons)
FHEQ Level	FHEQ 6
Intermediate Qualification(s)	
Awarding Institution	University of Bedfordshire
Location of Delivery	AA
Mode(s) of Study and Duration	
Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement	None
UCAS Course Code	P313
External Benchmarking	<p><i>QAA Subject Benchmark Statement - Communication, Film, Media and Cultural Studies (2016)</i></p> <p>QAA The Framework for Higher Education Qualifications in England, Wales and Northern Ireland (2016) level descriptors 4, 5 and 6.</p>
Entry Month(s)	October

Why study this course

This BA (Hons) Film and Television Production course will offer you the opportunity to work across film and television media. The course has a production focus which stresses the importance of developing skills in filmmaking, film writing and film analysis so that you can understand and engage with the fast changing film Television Industry.

The course provides a 50/50 balance between film/TV production and film/TV analysis and places an emphasis on developing employability skills in order to discover your potential as a film/TV maker whether as a freelancer or within the wider industries. We aim to enable you to graduate with clear employability skills and a portfolio of work experience gained during your course.

The practice/theory balance of the course is supported by the wider activities of the teaching staff. Many members of the staff play key roles in the UK creative industries and academia; making documentary and drama films for cinema, television and gallery exhibition. The teaching team are involved in many film-based activities throughout the year including, film-production, photography and film festivals and you will have opportunities to share our passion for film and TV and our network of contacts.

Likewise, members of the department are also internationally renowned with multiple Research Excellence Framework publications; attending national and international conferences as subject experts or keynote speakers.

Year-on-year there will be a range of extra-curricular projects, closely aligned to your course curriculum, available for you to gain valuable experience to enhance your ambitions of graduate employment within the industry in a variety of roles that will boost your confidence, your CV and your prospects for graduate employment. These opportunities will include: mentoring from industry professionals such as editors, directors and cinematographers; assessed work experience either through external contacts or through the School's established Media Junction production company and real-life experience in critical writing and publication across a range of media platforms.

Our students have been involved as intern production/runners on feature films and been nominated for many awards including the Royal Television Society Awards (Short Film and Documentary categories); screening their films at international film festivals and have been involved in film event organisation.

The School of Media and Performance offers many related and exciting courses with a strong emphasis of entrepreneurship, independent learning and creative media practice. As a student in the school you will have many opportunities to meet and work with like-minded individuals.

Educational Aims

The course has an emphasis on real world and real work experience in the creative industries to focus you for employability, career development and entrepreneurship. It aims to:

- Prepare you to work in creative production teams.
- Prepare you to work under your own initiative.
- Develop your critical and analytical skills.
- Develop your written and verbal communication skills.
- Develop your practical skills in aspects of single camera filmmaking.
- Develop your practical skills in all aspects of television studio work.
- Develop your personal skills to enable you to engage with graduate work in the creative industries.
- Develop professionalism.
- Enhance your potential to work in the freelance environment.

Course Structure

The Units which make up the course (including the Professional Practice Year as applicable) are:

Unit Code	Level	Credits	Unit Name	Core or option
MED013-1	4	30	TV STUDIO PRODUCTION	C
MED017-1	4	30	TV CONTENT & CREATION	C
MED049-1	4	30	READING THE SCREEN	C
MED050-1	4	30	FILM PRODUCTION	C
MED059-2	5	30	FICTION FILMMAKING	C
MED027-2	5	30	KEY THEMES IN TELEVISION STUDIES	O
MED060-2	5	30	CINEMA AND NARRATIVE	O
MED065-2	5	30	TV STUDIO MUSIC	C
MED062-2	5	15	BECOMING A FREELANCER	C
MED064-2	5	15	WRITING FOR THE SCREEN	C
MED015-3	6	30	BEDS TV: STUDIO	C
MED062-3	6	15	POST PRODUCTION for SOUND & IMAGE	C
MED063-3	6	15	RESEARCH, DEVELOPMENT AND INDUSTRY	C
MED066-3	6	60	MAJOR PROJECT FILM & TV	C

Course-Specific Regulations

Entry requirements

Only indicate any changes from the normal requirements as approved by Academic Board.

Additional Course Costs

A hard drive to save work is advised

Graduate Impact Statements

The course has been designed to develop graduates who are able to:

Apply subject knowledge and understanding and use specific technical skills to analyse, develop and lead the production of content for a broad range digital media platforms.

Work in ways important in the field of practice by collaborating as a specialist within a creative team displaying technical and/or leadership skills in a wide variety of professional roles in film and TV production.

Demonstrate enterprise by working effectively in industries that are constantly evolving in terms of processes, production techniques, distribution mechanisms and audiences. Successful graduates from this course will be entrepreneurial independent and critical thinkers. The course will enable them to become effective film and TV practitioners who can work flexibly and collaboratively and initiate new ideas and techniques in a variety of employment settings.

Course Learning Outcomes

Upon successful completion of BA Film and TV Production, you will be able to:-

1. Critically apply and analyse a range of specialist, creative and technical skills to produce informed and considered solutions to specific problems in film and TV production.
2. Reflect on and evaluate your film making and/or TV practice within critical, ethical, historical, economic, technological and aesthetic contexts.
3. Demonstrate the discipline and process-management skills to produce work within production constraints, in both individual and group projects, with diverse crews and with defined roles and responsibilities
4. Articulate through visual, written and verbal communication an understanding of the impact of film and TV as powerful, cultural, social and ethical communication tools.
5. Demonstrate a critical awareness and practical understanding of the knowledge, skills and abilities needed for employment in a range of media industries.

PSRB details

N/A

Learning and Teaching

The learning and teaching on BA (Hons) Film and TV Production has a number of characteristics that are designed to make it effective. It features:

- Real world relevance.

- Active learning.
- Learner centred approaches.
- Working with your tutor to develop creative solutions for assessment.
- Expertise to expertise (i.e. we are the experts and you learn with us)

Your learning will be rooted in the experiential challenges of film and TV making. You will be encouraged to acquire the necessary skills, technical capabilities and professional practices whilst also complementing these activities with the wider insights provided by the academic study and analysis of film and TV.

Studying will involve your participation in a wide range of teaching and learning activities. The focus is on engaging you as an active learner – there will be few sessions where you are expected to “just listen”. You will be expected to engage in a range of activities designed to support and develop your learning. This will include reading set texts and other materials, perhaps working online, preparing for taught activity and for assessments. For each unit you study you will be provided with details of the expectations on that particular unit through our VLE BREO (follow the tab at the top of the BREO gateway to access your units).

The common forms of teaching and learning are:

Workshops:

Practical sessions designed to introduce you to skills, methodological frameworks and conceptual frameworks which will be foundational in developing your approach.

Lectures/workshops:

Used to transfer and contextualise theoretical concepts relating to performance practice. You may also test out ideas in practice within the context of a lecture. Not just about sitting and listening but interactive in approach.

Seminars:

Designed to involve you in discussion and detailed consideration of theoretical concepts, ideas and production practice. Some seminars may also involve presentation of practical work to both exemplify and develop understanding on a particular topic.

Tutorials:

Small group or individual discussions with a tutor, used to enhance understanding of practice and theoretical concepts through tutor’s feedback.

Work-based practice:

Designed to develop skills through the application of theoretical concepts in practice and to develop a practical understanding.

Peer Assisted Learning (PAL)

PAL is a key part of the student experience and something which all 1st year students have built into their course timetables.

PAL is a weekly, timetabled session which runs throughout term 1 and term 2. Relaxed and friendly, PAL gives you opportunities to connect with your classmates, your subject, and with the

university. "By students, for students", PAL sessions are facilitated by 2nd and 3rd year students from your course. They have "been there, done it and got the t-shirt", and have successfully completed the first year.

Your PAL Leaders are well placed to lead discussions and activities to enable you to learn co-operatively and informally with your classmates. You can have a say in dictating what you do in your PAL sessions, giving you a voice and real ownership of PAL. Your PAL Leader team don't teach you; rather they help you to work with your classmates to work things out for yourselves. PAL sessions cover a variety of themes and activities including quizzes about BREO, debating topical news in your subject, discussing lecture content, and guiding you through assignment planning.

As well as working with you to devise sessions, your PAL Leaders work with your 1st year tutors, so they know what you have done in class, and what assignments and exams you have coming up. They have access to your BREO units, ensuring that they are able to give you up to date guidance and news. They always come prepared and will put a session together in collaboration with you and the rest of your group.

PAL is intended to complement your lectures, workshops and seminars, by giving you an informal, but informed space in which to discuss and to share ideas.

Guided Learning:

Designed to support your learning through specific activities which augment, extend and deepen what's covered in timetabled teaching activities.

Independent Learning:

This is a crucial part of developing as a learner. Independent Learning is designed to facilitate your independence through enabling you to take responsibility for your learning. You will be required to prepare work outside the class/lecture contact time and should regard this in the same way as preparation and research towards any assignment. The practice of developing an independent, self-motivated approach to learning and delivery of your work is essential to your success and to achieving good marks.

Autonomous Learning:

For some units, particularly at the end of your course, you may be responsible for finding your own material relevant to your specific interests.

Assessment

Assessment will test both the processes that you go through to develop your production and writing as well as the quality of your final work.

Assessments will range from directed short assessments, which will enable you to build up your skills and your confidence in both writing and production, to more open briefs which will allow you to generate your own ideas and new ways of working. You will learn to reflect on your work and to identify where you excel and where you need to improve. You will have regular feedback sessions with your tutors and feedback sessions with your peers. Practical work for portfolio submission or your film work will be reviewed during the unit to ensure that you are on target and to enable you to respond to peer and tutor feedback to re-evaluate and improve your work. You will work in teams and individually and your assessments will test your abilities to think creatively, write effectively and to know what is expected in terms of professional standards within the creative industries.

Essays will be required to be submitted via Turnitin.

You will work in groups on production to replicate working patterns in the industry, however all marks for production work are individual and are assessed through your own contribution within the group and through your individual component to each unit. The assessments are designed to enable you to develop your own voice and your own creative signature in your work.

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Assessment Map

Unit Code	C/ O	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
MED013-1 TV Studio Production	C															PJ- Proj Ex-CB
MED017-1 TV Content & Creation	C														CW- Port	
MED049-1 Reading the Screen	C						PR- Oral			f/b				CW- port		
MED050-1 Film Production	C															CW- Port CW- RW
MED059-2 Fiction Filmmaking	C															PJ-Art CW- Port
MED027-2 Key Themes in TV Studies							PR- Oral			f/b						CW- Ess
MED060-2 Cinema and Narrative	C							PR- Oral			f/b					CW- Ess or WR-I
MED65-2 TV Studio Music	C														PR- OT	WR-I
MED062-2 Becoming a Freelancer	C						PR- Oral			f/b				CW- port		
MED064-2 Writing for the Screen	C						CW- Port			f/b						CW- Port

MED015-3 Beds TV: Studio	C														PJ- Proj	CW- RW and PR- Oral
MED062-3 PP Sound and Image	C															PR- OT CW- RW
MED063-3 Research, Development and Industry	C														CW- Port	Pr- Oral
MED066-3 Major Project Film and TV	C														PJ- Diss /PJ- Art CW- RW/P R-Viva	

Developing your employability

Real world learning has been written into the core curriculum of the proposed degree at all levels. At level 4 it will be 'like' real world, but at level 5 students will be required to take part in projects with live briefs. In level 5 this will be through the Freelancer unit and in level 6 real world elements include a live pitch to industry professionals at the start of the Major project unit, professional practice throughout, and the 'degree showcase' which students will put on as the culmination of their Major project and to which industry personnel and employers will be invited. Industry speakers will be part of learning at all levels.

After Graduation

This degree recognises the need to emphasise the development of your key employability skills, alongside critical and analytical judgement, in order to equip you to adapt to change, to grasp opportunities and to move upwards in your career paths. The course systematically develops skills and qualities in critical thinking, creativity, autonomy, employability and professionalism which will enable you to seek employment in a wide variety of career destinations. Currently, media and performance alumni can be found working in the arts, in entertainment and in film as; runners, researchers, producers and executives; assistant directors, editors and cinematographers; at the BBC, ITV and independent production companies, Channel 4, Channel 5, in fashion, in journalism (both print and TV) and a great number of them run their own production companies. Students also continue to study at MA and PhD level or train to teach in schools and further education.

Additional Information

The course provides a 50/50 balance in film and television production and in film and television analysis and places an emphasis on developing a business model for you to discover your potential as a freelancer. This will enable you to graduate with clear employability skills and a portfolio of work experience gained during your course.

The practice/theory balance of the course is supported by the wider activities of the teaching staff. Many members of the staff play key roles in the UK creative industries and academia; making documentary and drama films for cinema, television and gallery exhibition. Likewise, members of the school are also internationally renowned with multiple Research Excellence Framework publications; attending national and international conferences as speakers, delegates or keynote speakers.

Year-on-year there will be a range of extra-curricular projects, closely aligned to your course curriculum which is available for you to gain valuable experience to enhance your ambitions of graduate employment within the film industry in a variety of roles that will boost your confidence, your CV and your prospects for graduate employment. These opportunities will include: mentoring from industry professionals such as editors, film directors, studio directors and directors of photography; assessed work experience either through external contacts or through the School's established Media Junction Production company and real-life experience in critical writing and publication across a range of media platforms.

Our students have been involved as intern production/runners on the feature film production of *Winterlong*; worked on the River Lea film and multi-media projects; worked on *Big Brother* and *Dancing on Ice*; written for the University student magazine; submitted and been nominated for the Royal Television Society Awards (Short Film, Documentary and Entertainment Television categories); submitted and shown at Berlin Shorts film festival and have been involved in film event organisation.

The School is organised to enable you to develop a grounded understanding of what it takes to work in the film and television industries and to acquire the skills to help you achieve your career aspirations.

Student Support during the course

At institutional level, the university has in place a range of easily accessible support structures for new and existing students.

These include SID (Student Information Desk), located in the campus centre, which offers confidential advice on all aspects of academic study. For example, it includes Mitigation, which deals with decisions regarding special circumstances that might require extensions for your assessments. They also provide information about other areas of university-wide student support include: housing, health, counselling, study support, special needs and disability advice, the careers service and the Study Hub provides workshops and one to one support for academic skills. The university chaplaincy runs regular meetings, social events and trips. The Student Union provides additional support and activities.

Course specific support is also in place. First year students receive a comprehensive welcome in the week prior to the commencement of the academic year. In addition to this, course leaders will meet with their student groups to explain course structure and other issues relating to the student experience. These introductions will give you outlines of your course and units, a description of the ways you will be encouraged to develop your knowledge and skills, and signpost resources and materials to assist the process of your learning and success. An important part of this induction is the training to use BREO (Bedfordshire Resources for Education Online).

All students at level 4 will be allocated a personal academic tutor (PAT). This academic will be responsible of monitoring your academic progress throughout your first year and beyond, and will help you with any academic or personal issues that might come up. The personal tutor is your consistent point of contact for support and guidance, but will on occasion refer you to other university staff for specific issues.

Further support is provided by lecturers who have Office Hours, at the Student Information Desk (SID) in the student centre and the administration team.

Throughout your course, you will have continuous access to online support through both www.beds.ac.uk and via BREO VLE (Virtual Learning Environment). BREO provides a range of online resources, and should be the first port of call for you in terms of university wide and module specific announcements, as well as module specific materials. We recommend that you use BREO regularly, and that you use your university email where we send you up-dates about all aspects of your course which need your attention.

Students may be required, at the discretion of the Course coordinator, to undergo diagnostic testing for academic English language abilities, and may further be required, at the Course coordinator's discretion, to participate in academic English support workshops or classes delivered by the University PAD team.

Our PAL (Peer Assisted Learning) scheme will provide additional support to new students from students at levels 5 and 6.

Course Equality Impact Assessment

Question	Y/N	Anticipatory adjustments/actions
The promotion of the course is open and inclusive in terms of language, images and location?	Y	
Are there any aspects of the curriculum that might present difficulties for disabled students? For example, skills and practical tests, use of equipment, use of e-learning, placements, field trips etc.	N	If so indicate the anticipatory adjustments and arrangements here
Are there any elements of the content of the course that might have an adverse impact on any of the other groups with protected characteristics ¹ ?	N	If so then indicate the anticipatory adjustments and arrangements here
If the admission process involves interviews, performances or portfolios indicate how you demonstrate fairness and avoid practices that could lead to unlawful discrimination?	n/a	
Confirm that you have considered that the course learning outcomes and Graduate Impact Statements are framed in a non-discriminatory way.	Y	
Confirm that the course handbook makes appropriate reference to the support of disabled students.	Y	

¹ Age, Gender reassignment, Marriage and civil partnership, Pregnancy and maternity, Race, Religion and belief, Sex, Sexual orientation

Administrative Information – Faculty completion	
Faculty	Creative Arts, Technologies and Science
Portfolio	Media (undergraduate)
Department/School	School of Media Arts and Performance
Course Coordinator	David Jackson
Trimester pattern of operation	Oct (Semester 1)
PSRB renewal date (where recognised)	
Version number	01/2018
Approved by (c.f. Quality Handbook ch.2)	Periodic Review
Date of approval (dd/mm/yyyy)	25.01.2018
Implementation start-date of this version (plus any identified end-date)	
Study model type (e.g. study centre)	

Form completed by:

Name:David Jackson..... Date:06/09/2017.....

Authorisation on behalf of the Faculty Teaching Quality and Standards Committee (FTQSC)

Chair: Date:
.....

Course Updates		
Date (dd/mm/yyyy)	Nature of Update	FTQSC Minute Ref:

Administrative Information – Academic Registry completion	
Route code (post approval)	
JACS / HECoS code (KIS)	
SLC code (post approval)	
Qualification aim (based on HESA coding framework)	



Annexes to the Course Information Form

*These annexes will be used as part of the approval and review process and **peer academics** are the target audience.*

General course information

Course Title	Film and Television Production
Qualification	BA (Hons)
Route Code (SITS)	BAFTPAAF
Faculty	Creative Arts, Technologies and Science
Department/School/Division	School of Media and Performance
Version Number	1/2018

Annex A: Course mapping of unit learning outcomes to course learning outcomes

Unit code	MED0 13-1	MED0 17-1	MED0 49-1	MED 050-1		MED 059-2	MED0 27-2	MED0 65-2	MED 062-2	MED 064-2		MED0 15-3	MED 063-3	MED 062-3	MED 066- 3
Level	4	4	4	4		5	5	5	5	5		6	6	6	6
Credits	30	30	30	30		30	30	30	15	15		30	15	15	60
Core or option	C	C	C	C		C	C	C	C	C		C	C	C	C
Course Learning Outcome (number)															
1. Critically apply and analyse a range of specialist, creative and technical skills to produce informed and considered solutions to specific problems in film and TV production.	LO1	LO2		LO2		LO2		LO1		LO1		LO1	LO1		LO2
2. Reflect on and evaluate your film and TV making practice within critical, ethical, historical, economic, technological and aesthetic contexts.			LO1	LO1			LO1			LO2		LO2		LO1	LO1
3. Demonstrate the discipline and process-management skills to produce work within production constraints, in both individual and group projects, with diverse crews and with defined roles and responsibilities.	LO2	LO1	LO2			LO1		LO2	LO1				LO2	LO1 &LO2	LO2

<p>4. Articulate through visual, written and verbal communication an understanding of the impact of film and TV as powerful, cultural, social and ethical communication tools.</p>						LO2		LO2			LO2			LO1
<p>5. Demonstrate a critical awareness and practical understanding of the knowledge, skills and abilities needed for employment in a range of media industries.</p>	LO2						LO2	LO1 LO2						LO1 LO2

Annex B: Named exit or target intermediate qualifications

This annex should be used when Schools wish to offer intermediate qualifications which sit under the main course qualification as named exit or target awards, rather than unnamed exit/default awards.

Section 1: General course information

Section 2: Qualification unit diet

One table to be used for each intermediate qualification

Annex C: Course mapping to FHEQ level descriptor, subject benchmark(s) and professional body or other external reference points

Course (or intermediate) qualification and title	BA (Hons) Film and Television Production
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FHEQ Descriptor for a higher education qualification	<i>Descriptor for a higher education qualification at Level 6: Bachelor's degree with honours</i>	Course Learning Outcome(s)								
		1	2	3	4	5				
A systematic understanding of key aspects of their field of study, including acquisition of coherent and detailed knowledge, at least some of which is at, or informed by, the forefront of defined aspects of a discipline.		X	X	X	X	X				
An ability to deploy accurately established techniques of analysis and enquiry within a discipline.		X	X	X						
Conceptual understanding that enables the student: to devise and sustain arguments, and/or to solve problems, using ideas and techniques, some of which are at the forefront of a discipline to describe and comment upon particular aspects of current research, or equivalent advanced scholarship, in the discipline			X		X					
An appreciation of the uncertainty, ambiguity and limits of knowledge the ability to manage their own learning, an to make use of scholarly reviews and primary sources (for example, refereed research articles and/or original materials appropriate to the discipline).			X			X				

Subject Benchmark Statement(s)	QAA <i>Communication, Media, Film, and Cultural Studies (2016)</i> QAA <i>The Framework for Higher Education Qualifications in England Wales and Northern Ireland (2016)</i>	Evidence and/or Course Learning Outcome(s) <i>How the course takes account of relevant subject benchmark statements</i>
Subject knowledge, understanding and abilities		
<p>Graduates of programmes in these fields will demonstrate knowledge and understanding and skills drawn from the following:</p> <p>4.2(i) the roles of communication systems, modes of representations and systems of meaning in the ordering of societies</p> <p>4.3(vi) the history of communication, film and media technologies, and a recognition of the different ways in which the history of, and current developments in, media and communication can be understood in relation to technological change</p> <p>4.4 (viii) how work is organised in the 'creative industries' whether individually or collaboratively</p> <p>4.5(iii) creative processes and practice through engagement in one or more production practices</p>		<p>CLO4</p> <p>CLO5</p> <p>CLO2</p> <p>MED017-1 TV Programme Content and Creation; MED013-1 TV Studio Production; MED027-2 Key Themes in TV Studies;</p>
Subject-specific skills		
<p>Graduates demonstrate the ability to:</p> <p>5.2(v) consider and evaluate their own work in a reflexive manner, with reference to academic codes of practice and/or professional conventions, issues and debates.</p> <p>5.4(i) produce work that uses the effective manipulation of one or more of sound, images, and the written word, including understanding relevant industry standards and how they are defined and achieved</p> <p>5.4(v) employ production skills and practices to challenge or advance existing forms and conventions and to innovate</p> <p>5.6(xi) research and identify possible employment destinations.</p>		<p>CLO3</p> <p>CLO1</p> <p>CLO5</p> <p>MED017-1 TV Programme Content and Creation; MED013-1 TV Studio Production; MED027-2 Key Themes in TV Studies</p>
Generic and graduate skills		
<p>Graduates demonstrate the ability to:</p> <p>5.2(v) consider and evaluate their own work in a reflexive manner, with reference to academic codes of practice and/or professional conventions, issues and debates.</p> <p>5.4(i) produce work that uses the effective manipulation of one or more of sound, images, and the written word, including understanding relevant industry standards and how they are defined and achieved</p> <p>5.4(v) employ production skills and practices to challenge or advance existing forms and conventions and to innovate</p> <p>5.6(xi) research and identify possible employment destinations.</p>		<p>CLO3</p> <p>CLO4</p> <p>CLO5</p> <p>MED065-3 Project Development; Med066-3 Final Project</p>

The format of the following mapping tables may be adjusted.

Qualification Characteristic	<i>(insert title and year where appropriate)</i>	Evidence <i>How the course takes account of relevant qualification characteristics documents</i>
Not Applicable for these awards		

Professional body or other external reference points	<i>(insert title and year)</i>	Evidence <i>How the course takes account of Professional body or other external reference points</i>
Not Applicable for these awards		