



University of
Bedfordshire

ASSOCIATE PROJECT MANAGER

HIGHER APPRENTICESHIP

Overview

Our Associate Project Manager higher apprenticeship programme provides the knowledge and skills to understand and apply project management methods, think critically and use tools and techniques to support successful project delivery.

The programme develops:

- Practical skills
- Relevant understanding of finance, people and resource management, quality and risk management

Chartered Association of Project Management accredited.
Employer-based and classroom learning to address real issues.

Why University of Bedfordshire

Campuses in Bedford, Luton, Milton Keynes and Aylesbury.

We place strong emphasis on practical and professional skills alongside high quality education and training. Many of our programmes successfully combine employment with professional studies.

In 2015, the Quality Assurance Agency (QAA) report on University of Bedfordshire identified eight areas of good practice in teaching and learning and commended the University for the quality of its learning experience – now a QAA case study.

Employers and apprentices are supported by experienced Apprenticeship Co-ordinators, through workplace visits and regular reviews.

Our apprenticeship programmes can be configured to suit employers' specific needs.

Employers looking for groups of ten or more can usually choose to have teaching delivered at the workplace.

GET IN TOUCH

To find out more about our apprenticeship education and training:

Visit www.beds.ac.uk/apprenticeships

Email apprenticeships@beds.ac.uk

Call **0800 328 5334**



Apprenticeships



Who is it for?

- Those working within a project-based environment or project team
- Those with relevant work experience moving into a formal project management role
- Open to new or existing staff
- Open to graduates if their degree does not include in-depth study of project management
- Those progressing from a lower level apprenticeship

How the programme is delivered

The programme can be configured to suit employer needs. There is an option of workplace delivery for groups of ten or more.

Topics covered

- Project governance
- Project stakeholder management
- Project communication
- Project leadership
- Budgeting and cost control
- Business case and benefits management
- Project scope
- Project scheduling
- Resource management
- Project risk and issue management
- Contract management and procurement
- Project quality

When does it start?

To be agreed with employers

How long does the programme last?

Typically 18 months

Qualifications included

- Apprentices will be eligible for progression to associate membership of the CAPM on successful completion of the apprenticeship
- English and Maths to Level 2 included if not held at entry

Employer-based learning

Apprentices extend their classroom learning through workplace practice, including assignments based on business projects and employer-based project work. Apprentices collect evidence of their learning applied.