

# Care Leavers Bursary Application



Academic year 2020/21

Closing date 25 June 2021

Enquiry No:

## IMPORTANT

The Care Leavers Bursary is a financial benefit to students who are currently open to and supported by a local authority leaving care service. Please see Terms and Conditions.

- Your application **will not be** considered if you do not answer all the appropriate sections and attach copies of all relevant documents.
- Answer all the questions, by printing clearly and by ticking the appropriate boxes.

Return your completed forms to Student Money Advice, Student Support, Campus Centre, University Square, Luton LU1 3JU or at any Student Information Desk (SiD) on any campus and Student Support Reception, PO.31a for Bedford students.

## Part 1 Your personal details

1 Student Identity Number

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2 Your title (tick one box only)  Mr  Mrs  Miss  Ms  Other

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3 Your first names (in full)

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4 Your surname (in full)

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5 Your date of birth (DD/MM/YYYY)

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6 Your age on 01/09/2020 (years)

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7 Your home address

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Postcode

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8 Your term time address

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Postcode

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9 Telephone / mobile number

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10 E-mail address

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## Part 2 Course details

11 Course title

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12 Campus

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13 Are you studying full-time?  Yes  No

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14 Start date of course (DD/MM/YYYY)

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15 Year of course (e.g. 1, 2, 3)

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16 Please tick here if this is a repeat year?

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17 Is this your final year?  Yes  No

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18 Will you be attending placements during this academic year?  Yes  No

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*Please note following not eligible: FD level 0, postgraduate or repeat year study*

## Part 3 Eligibility

19 Name of Local Authority

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20 Local Authority contact number

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21 Name of Social Worker

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22 Social Worker contact number

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**Please be advised that, before this application is considered, we require an original hard copy of evidence of your care leaver status from your Local Authority; Student Finance Breakdown letter from Student Finance England and a copy of your University ID card.**

## Part 4 Supporting Evidence Checklist

**Please provide the following evidence:**

- Evidence from Local Authority Leaving Care Service (**Photocopy NOT acceptable**)
- Student Finance England Breakdown letter & NHS Bursaries notification (**Photocopy acceptable**)
- Copy of your current University ID card

## Part 5 Declarations

**I declare that to the best of my knowledge, I fulfil the following criteria:** (please tick the relevant boxes)

- I am a UK national/British citizen
- There are no restrictions on my stay and I am therefore \*settled within the United Kingdom (UK) (i.e, have the Right of Abode in the UK or have Indefinite Leave to Enter/Remain [ILE/R] in the UK)

\* 'settled'– on the first day of the first academic year of your course

**Plus**

- I have been 'Ordinarily Resident' within the UK and Islands for 5 years immediately before the start of my course. (Anyone with ELE/R/HP/DL or anyone recognised by the UK Government as a Refugee should have maintained 'Ordinary Residence' from the date this status was granted)
- None of this time was wholly or mainly for the purpose of receiving full-time education, or if it was I was resident in the EEA immediately prior to this three-year period
- Under 25 years of age at the start date of my course

**Also**

- I am in receipt of the full Government student funding package, and/or an NHS bursary

- I confirm that I am registered and in attendance on the course described in Part 2 of this form

**And**

- I declare that the information that I have given on this form is correct and complete to the best of my knowledge

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### Confidentiality

It should be noted that the University observes a corporate policy of student confidentiality so, while applications for financial assistance may be received initially by members of the Student Support team, all applications, decisions and records are dealt with by Student Money Advice in the strictest of confidence.

### Data Protection Act 2018 / General Data Protection Regulation (EU) 2016/679

Please note that under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we need your explicit consent in order to process the information you provide us with in this form, and any evidence you submit in support of it.

We will only share your information with the relevant department dealing with your case, and will only use it to determine whether you qualify for the Access to Learning Fund.

Any data you provide us with will be kept for 7 years after submission and then securely destroyed.

If you would like to know more about how we use your data, please see our FAQ's.

I consent to the information I provide in this form, and any supporting evidence, being processed by the University for the above purpose.

I understand that giving false information and/or withholding information could automatically disqualify my application and may also lead to disciplinary procedures resulting in possible expulsion from the University and action being taken to recover any awards received. Furthermore, I acknowledge that Student Money Advice may seek further evidence necessary to substantiate my application at any time during this process.

Your name (CAPITALS)

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Your signature

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Date

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Type your name if submitting an electronic copy

***It is your responsibility to check your student email account regularly for updates/progress of your application, failure to do so may result in delays.***

We will contact you by email notification via SiD.